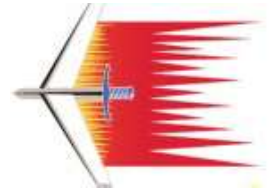




**North Carolina Air National Guard
Active Guard/Reserve (AGR)
Vacancy**



Announcement 2025-37

Open: 16-Apr-25 Closes: 30-Apr-25

| POSITION TITLE | AFSC/MOS | GRADE | POSITION NUMBER |
|--------------------------------|----------|---------|-----------------------|
| MATERIEL MANAGEMENT JOURNEYMAN | 2S051 | SSGT/E5 | 0110190234/0110193234 |

ADVERTISE: Current NCANG On Board Technicians Only

SECURITY CLEARANCE: Secret

UNIT/DUTY LOCATION: 145th Logistics Readiness Squadron 4930 Minuteman Way, Charlotte NC 28208

| SUPERVISOR/POC | EMAIL | COMMERCIAL NUMBER | DSN NUMBER |
|----------------------|------------------------|-------------------|------------|
| MSGT TALQUA R. SCOTT | TALQUA.SCOTT@US.AF.MIL | 704-398-4898 | 238-4898 |

DUTIES AND RESPONSIBILITIES

POSITION DUTIES:

This position is located in the Air National Guard, Mission Support Group, Logistics Readiness Squadron (LRS) within the Materiel Management Flight. Responds to customer logistics concerns and proactively anticipates problems that could stand in the way of wing units fulfilling mission requirements. Responsible for coordinating Base-Level Supply Customer Training as it pertains to Block training. Training is provided by the resident experts within the specific elements. A broad general knowledge of general supply, storage, distribution, and inventory specializations is required.

DUTIES AND RESPONSIBILITIES:

(1) Manages the unserviceable asset listing and awaits for disposition instructions from the Air Logistic Centers and Item Managers, etc. Assists customers with the preparation of AF Form 1996s and coordinates with the GLSC for adjusted stock level requests. Coordinates with the GLSC regarding the computed data for base stock levels including Readiness Base Leveling (RBL). Processes routine shipments to include lateral support and redistribution orders (RDO). Manages the customer due-out validation program. Processes force due-out releases for customer demands. Cancels customer due-outs when item is no longer required for mission effectiveness. Validates due-ins and reviews and updates status from source of supply. Processes special requisitions (SPR).

(2) Researches computer document register to insure all transactions are processed. Identifies problems and trends, meets with flight chiefs to resolve difficulties, and recommends training. Responsible for managing the shipment suspense listing; coordinates with cargo movement element and central storage element to resolve discrepancies. Coordinates and maintains the personnel authorization listing for supply and support organizations for receipt of classified property.

(3) Works the base mobility assets program and function. Establishes augmentee requirements to support and sustain initial response and post deployment actions. Provides supervision and training to appointed augmentees. Provides day-to-day management and oversight of assigned personnel and monitors daily mobility assets operations and activities. Determines and establishes requirements, forecasts shelf-life expiration, and develops an operating budget for individual protective equipment to ensure critical wartime assets are available to support deployments.

- (4) Works the MRSP/CRSP program for all assigned units. Has a custodial responsibility for all the program assets including classified, hazardous and high dollar value items. Develop storage plans and organizes warehousing to protect valuable assets from pilferage and damage. Through extensive knowledge of warehousing procedures and air cargo movement regulations, determines bin and pallet requirements to facilitate storage and airlift movement. Coordinates with inspection and supported organizations in preparing a schedule to monitor and inspect shelf-life and functional check items. Researches and determines assets out of balances by reviewing and analyzing management notices and transactions. Storage of assets is arranged by specific wartime response tasking.
- (5) Performs other duties as assigned.

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| SPECIALTY QUALIFICATIONS |
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2 positions are being advertised
MIN/MAX RANK: NTE SSGT/E5

Must have Current 2S0X1 AFSC

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| SPECIAL CONSIDERATIONS |
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QUALIFICATION/ELIGIBILITY REQUIREMENTS

1. Refer to ANG 36-101, The Active Guard/Reserve Program, for general eligibility requirements for initial entry into the AGR Program and specific guidelines for utilizations, and assignment of current on-board AGR members.
2. Individuals who have been separated from other military services for cause, unsuitability, or unfitness for military service are not eligible to enter the AGR program.
3. Initial tours may not exceed 3 years. AGR tours may not extend beyond an enlisted member's ETS or an Officer's MSD.
4. Airmen must meet the minimum requirements for each fitness component in addition to scoring an overall composite of 75 or higher for entry into the AGR program. For members with a documented Duty Limitation Code (DLC) which prohibits them from performing one or more components of the Fitness Assessment, an overall "Pass" rating is required.
5. Individuals selected for AGR tours must meet the Preventative Health Assessment (PHA)/physical qualifications outlined in AFI 48-123, Medical Examination and Standards. They must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations. RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and an HIV test must be completed not more than six months prior to the start date of the AGR tour.
6. An applicant's military grade cannot exceed the maximum military authorized grade on the UMD for the AGR position.
7. Enlisted Airmen who are voluntarily assigned to a position which would cause an overgrade must indicate in writing a willingness to be administratively reduced in grade in accordance with ANGI 36-2503, Administrative Demotion of Airmen, when assigned to the position. Acceptance of demotion must be in writing and included in the assignment application package.
8. If a selectee does not possess the advertised AFSC, he/she must complete the required training/assignment criteria within 12 months of being assigned to the position. Failure to do so may result in immediate termination. Extension past 12-months will only be considered if the delay is through no fault of the selectee.
9. Must have adjudicated Security Clearance before starting tour.

APPLICATION PROCEDURES

Hard copy applications will NOT be accepted. All applications must be typed or printed in legible dark ink and must be signed and dated with original signature. Applications received with an unsigned NGB 34-1 will not be forwarded for consideration. Applicants may include copies of training certificates, letter of recommendations, resume or any documentation that may be applicable to the position they are applying for. Per ANGI 36-101, the application package must include at a minimum, the signed NGB 34-1, current Report of Individual Person (RIP), and current Report of Individual Fitness. Items 1-3 are required by the Human Resource Office to determine initial qualifications. Incomplete packages will NOT be considered for the position vacancy. Please submit application in the order listed below.

1. [NGB Form 34-1 Application Form](#) for Active Guard/Reserve (AGR) Version dated Nov 2013--Completed and Signed
2. CURRENT full Records Review RIP available on [vMPF](#) (Must be a full RIP)
3. [ARCNet/AFFORGEN](#) Readiness print out. (includes IMR, Security Clearance, etc.)
4. EPR(s) / OPR(s) (If available)
5. Fitness report from [myFitness](#)
6. Letter of Recommendation, Cover Letter, Resume and any other attachments are permitted but are not mandatory
7. For Commissioning opportunities, include your AFOQT scores

EMAILING REQUIREMENTS

Ensure all requirements are consolidated into ONE single PDF (adobe portfolio is not recommended). PDF File Name should be: Job Number (i.e. 202X-XX), Last Name, First Name, Grade

*consider saving signed documents using *Print>Microsoft Print to PDF* prior to combining files

Email Completed Application Package to 145FSS.HRO.Actions@us.af.mil.

THE NORTH CAROLINA AIR NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER

Eligible applicants will be considered without regard to race, age, religion, marital status, national origin, political affiliation or any other non-merit factor. Due to restrictions in assignment to certain units and AFSC/MOS some positions may have gender restrictions.